

Conference Room Booking Software

Smart Scheduling. Seamless Collaboration. Better Productivity.

Developed by:  **Softvent**[®]
Services Pvt.Ltd.
Concept Oriented.

For Organizations with Multiple Meeting & Training Rooms



Welcome to Softvent Services Pvt. Ltd.

Innovative Software Solutions for a Competitive Edge

Established in 1999, Softvent Services Pvt Ltd is a pioneering IT company specializing in product development and customized software solutions.

Our mission is to empower businesses with cutting-edge technology, delivering responsive, high-quality solutions that drive success.

Our Philosophy

"Technology that keeps you ahead" guides our approach, blending expertise with agility to address diverse business needs.

About Us

From humble beginnings as a two-member team, Softvent has evolved into a world-class application solutions provider with a state-of-the-art development center in Bengaluru, India. Our remarkable growth trajectory boasts:-

- ✓ 30+ years of industry expertise
- ✓ 30+ talented professionals
- ✓ Consistent 100%+ annual growth
- ✓ Proven track record of delivering innovative solutions

Our Strengths

Customized software development- Product innovation- Project management excellence- Quality-focused delivery- State-of-the-art infrastructure

Partner with Us

Unlock your business potential with Softvent' s tailored solutions, expertise and passion for innovation.

Who We Are..



Challenges

Challenges Faced by Organizations in Managing multiple meeting rooms manually often leads to:

- ❌ Double bookings and scheduling conflicts
- ❌ Employees unaware of room availability
- ❌ Wasted time searching for free rooms
- ❌ Inefficient utilization of conference facilities
- ❌ Lack of visibility into room usage and capacity planning

These issues reduce productivity and create confusion across teams, vendors, and training sessions.



Our Solution

CONFERENCE ROOM BOOKING SOFTWARE

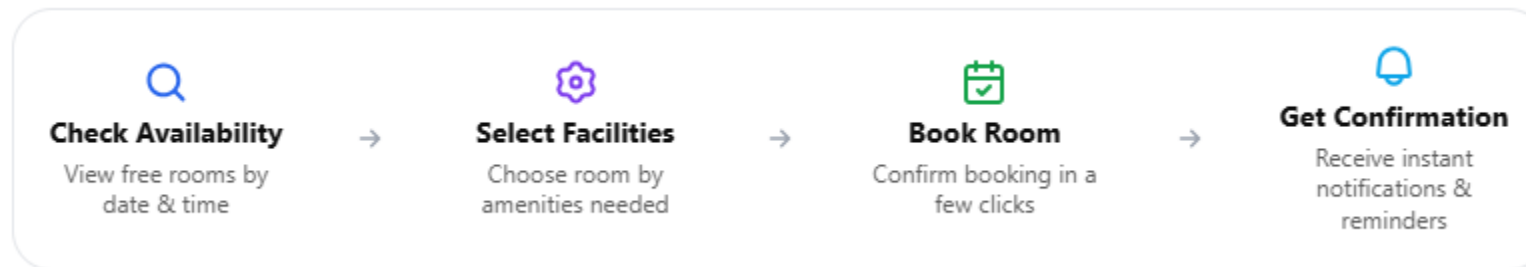


Transforming Meeting Spaces into Productive Experiences with Softvent's Web and Tablet Based Conference Room Booking Software

Conference Room Booking Software

A centralized web-based application that enables employees to:

- Book conference rooms instantly for meetings, vendor discussions, and training sessions.
- Check real-time availability of rooms by date and time.
- View room facilities before booking.
- Avoid conflicts through automated scheduling validation.
- Optimize room utilization with smart visibility and reporting.
- Result: Faster scheduling, better collaboration, and efficient use of office infrastructure.



Core Features



Easy Room Booking

Book rooms by selecting date, time, duration, and purpose of meeting.



Real-Time Availability

Instantly view available and occupied rooms across all locations/floors.



Conflict Prevention

System automatically prevents overlapping bookings.



Facility Based selection

Choose rooms based on projector, AC, whiteboard, VC phone, mic, speakers, and seating capacity.



Notifications & Reminders





Email/SMS reminders for upcoming meetings and booking confirmations.

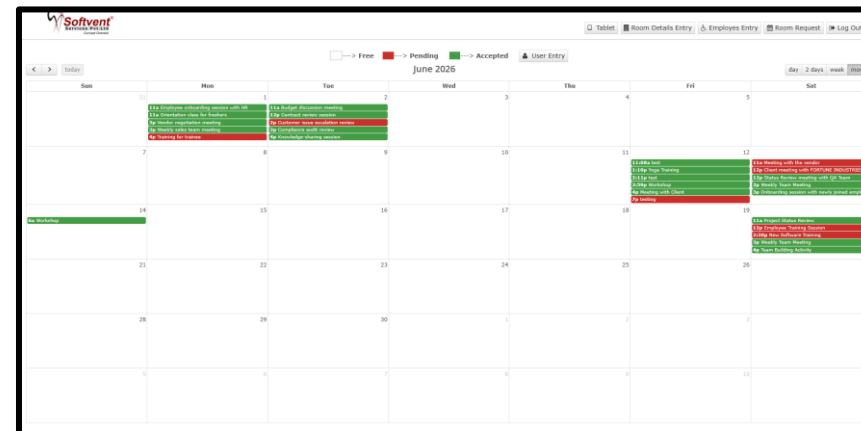
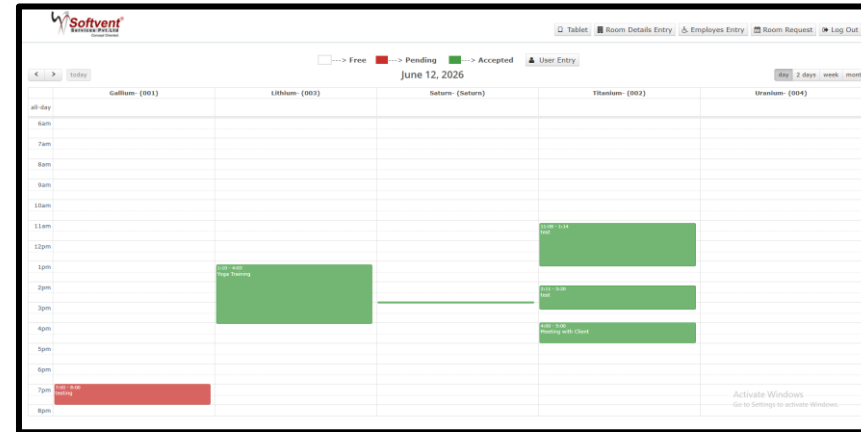


Usage Reports & Analytics

Track room utilization, peak booking hours, and facility usage trends.

User Interface Highlights

-  Calendar view for daily/weekly/monthly schedules
-  Floor-wise and location-wise room listing
-  Quick search and filter options
-  Tablet-responsive interface for booking on the go



Benefits to the Organization



Improved Productivity

Employees spend less time coordinating meeting spaces.



Zero Double Bookings

Automated validation eliminates scheduling conflicts.



Better Resource Utilization

Optimize usage of conference rooms and facilities.



Enhanced Collaboration

Smooth coordination between teams, vendors, and trainers.



Professional Office Experience

Digital room management reflects a modern, organized workplace.



Scalable & Customizable

Add new rooms, facilities, or approval workflows as your organization grows.



Why Softvent?

Our Commitment to Your Success

- Requirement-driven development tailored to your office structure.
- Fast implementation with minimal disruption.
- Training & onboarding for employees and admins.
- Reliable support & maintenance after deployment.
- Future-ready enhancements such as QR check-in, approval workflows, and analytics dashboards.

Softvent doesn't just deliver software — we deliver a complete digital meeting room management experience.



Let's Transform Your Meeting Room Management

Reduce scheduling conflicts, improve collaboration, and maximize your conference room utilization with Softvent Conference Room Booking Software.

Partner with Softvent for your Digital Transformation Journey.



#572, 2nd Floor,
New Banagiri Temple Road,
Banashankari 3rd Stage,
Bengaluru – 560085 Karnataka, INDIA



+91 99450 36934 / +91 99009 18613



+91 080- 26794645



MAIL@SOFTVENT.COM



SOFTVENT.COM

